



Al Ameen Memorial Minority College

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GOVERNANCE POLICY

Al Ameen Memorial Minority College exercises decentralized mechanism.

The Governance Policy is to:

- The College believes in decentralized of powers and duties. If therefore, distributes works among various stakeholders and vests necessary powers upon them for smooth functioning of them.
- Design a strategic plan for guiding the Units/Cells to achieve the institutional vision and mission.
- Constituting a well-devised, accountable and devoted organizational structure.
- Ensure legal and ethical functioning of the college.
- Guarantee delivery of Quality Education.
- Ensure excellence and systematic Teaching-Learning, Evaluation and student support delivery.

OPPORTUNITY OF GOVERNANCE

- Strategic Plan
- Administration
- Admission
- Academics
- Infrastructure & Facilities
- Student Support & Progression
- Career Support and Capacity Building
- Finance Management

OBJECTIVES

- Accomplishing Mission & Vision of the college
- Leadership building
- Designing a framework that ensures the execution of institutional plans & policy
- Ensure Quality Education to every student
- Protecting the rights of staff and students.
- Promote professionalism among teachers, officials and students.
- Guarantee impartiality and transparency in administration.
- Provide authentic data for efficient operation.
- Ensure equity and ethical values among students.

Al Ameen Memorial Minority College deploys its governance policy in systematic ways as following:

STRATEGIC PLAN

- **Effective organization and management:** Updating time to time for the Quality Management System.
- **Quality assurance of teaching staff:** Upgrading the competence of faculty to global Standards and use of all the innovative and modern technologies in teaching – learning process.
- Assessment of students' performance and remedial measures to ensure growth of students as competent and responsive human resources.
- Strengthening moral, ethical and environment consciousness among staff and students.
- Promoting entrepreneurial skill through class room sessions and training programmes.
- To provide adequate facilities and infrastructure.

ADMINISTRATION

- To manage and supervise academic and administrative function of the institution
- To develop and revise policies & procedures
- To operationalize policies and implement strategic plans
- To ensure compliance with rules & regulations of Government, Statutory bodies and Regulatory bodies
- To guide, recognize and regulate on financial matters of the institution
- To have standards and evolving curriculum and teaching process respectively
- To provide safe, secure and eco-friendly campus
- To audit, evaluate and reassess the institutional activities.